



**COUNTY OF ALAMEDA
PUBLIC WORKS AGENCY**

399 Elmhurst Street • Hayward, CA 94544-1395
(510) 670-5480

July 11, 2011

REQUEST FOR QUALIFICATIONS

Dear Consultant:

The Alameda County Public Works Agency seeks professional services in support of capital improvement project delivery, in the Categories described below.

Please submit a separate Statement of Qualifications for each category for which you are qualified to provide services.

CONTRACT CATEGORIES AND AMOUNT:

1. **BIOLOGICAL SERVICES AND BROAD RANGE ENVIRONMENTAL:** Services needed may include general biological site surveys, special status species surveys (including protocol level surveys per USFWS guidelines); preconstruction site surveys, construction site monitoring and associated reports; project impact analyses; mitigation studies, concept level and detailed mitigation design, installation, and monitoring; Corps wetland delineations and jurisdiction determinations; associated regulatory coordination and preparation of permit applications; preparation of CEQA/NEPA documents; and/or individual environmental analyses such as noise, air quality, aesthetic, land use, and other studies to support such documents or as otherwise needed by the Agency. This contract amount would range from \$100,000 to \$150,000 per year.
2. **LANDSCAPING, RIPARIAN/WETLAND MITIGATION SITE DESIGN SERVICES**
Services may include preparation of landscape design plans and specifications associated with Agency roadway improvement projects involving, total streetscape design (including bio-swales/rain gardens, and irrigation systems); pedestrian trails; creek restoration design; and project impact mitigation site design. Other services include overall management of the Agency's existing and future project impact mitigation sites. The contractor is expected to water, weed, prune, install and maintain site irrigation system, perform minor grading, diagnose and treat conditions adversely affecting plant health (through appropriate pesticide/herbicide use), and similar activities as needed. Appropriate professional licenses and Registration in the following categories are required - Landscape Architect, Landscape Contractor, Agricultural Pest Control Operator, Category B (registered in Alameda County), and Agricultural Pest Control Advisor, Categories A, B, and E (registered in Alameda County). This contract amount would range from \$200,000 to \$250,000 per year.
3. **URBAN FORESTRY AND ARBORICULTURE** - Services needed to assist the Agency may include the development of an urban forestry inventory protocol in the unincorporated Alameda County utilizing GPS, GIS, and mapping tool technologies. This Inventory is part

of the Agency's GHG emission reduction effort to meet the goals the California Assembly Bill 32 and County Climate Action Plan. Other services include conducting tree assessments, inspecting and documenting compliance with the county tree ordinance. Additionally, the consultant would be expected to provide inspection and assessment of tree hazard risk, preparation of report(s) including recommendations on appropriate corrective actions. The Agency may request other tree related evaluations or assessments as needed. Appropriate certifications and registrations, such as certified arborist, and registered consulting arborist will be required. Contract amount would range from \$200,000 to \$250,000 per year.

4. CULTURAL RESOURCE SERVICES - Services may include archaeological site reconnaissance, record searches, follow-up site excavation investigations, and construction site monitoring; historical research and architectural evaluations; preparation of reports in support of federally funded projects and Caltrans guidelines; and other such related work as Consultant is professionally qualified to perform. All work shall meet the standards and requirements of all applicable Federal, State, and local government laws and the regulations and guidelines of their agencies, and shall also comply with the prevailing standards and practices of the profession. This contract amount would range from \$50,000 to 75, 000 per year.

These services are needed in support of the design, construction, and maintenance of public works facilities (primarily transportation and flood control) and for other Public Works Agency activities as may be required for compliance with environmental laws and regulations, particularly the following:

- California Environmental Quality Act
- California Fish and Game Code
- California Porter-Cologne Act
- California McAtteer-Petris Act
- National Environmental Policy Act (esp. under HAW Guidelines and policies)
- Federal Clean Water Act, Sections 401 and 404
- Federal Rivers and Harbors Act, Section 10
- Federal Endangered Species Act Section 7
- Federal Magnusson Stevens Act
- NPDES Permit C.3. Requirements

The initial contract period is three years. However, the contract may be extended for two additional years. To be considered in any of the subject areas described above, you must demonstrate knowledge, qualification, ability, and experience to provide the services in a timely manner and at a competitive cost. You must also be prepared to show proof of insurance coverage required by the County.

If you are interested in providing any of these services, please send a Statement of Qualifications (SOQ) for each subject area(s) in which you are qualified to provide services. Please keep your SOQ reasonably brief and focused on the subject area to include the following:

1. A detailed description of your capabilities in the subject area.
2. Relevant qualifications and experience of the individual staff members who would be providing the services.
3. Office location where staff would be available (it is important that you include your offices located in Alameda County).
4. The maximum notice or lead time required to provide services.
5. The name and telephone number of the individual in your firm who is authorized to contractually bind your firm and may be contacted for further information.
6. Any certifications pursuant to Alameda County's Small, Local, and Emerging Businesses policy.

The Public Works Agency strongly encourages small, local, and emerging business (SLEB) participation. At a minimum, a non-SLEB prime consultant will be required to subcontract at least 20% of the contract amount to an Alameda County certified SLEB. For additional information on the SLEB requirements, please go to

<http://www.acgov.org/auditor/sleb/index.htm>

Based upon the evaluation of SOQ's received, the Agency will invite several firms to interview in each subject area and select one or two firms for each subject area contract. Consultants may be selected for more than one category of work and, if so, a single contract will be prepared for all categories of work. A ranked list of consultants that were not selected will be maintained in each category and utilized if the Agency is unable to reach contract agreement with a selected consultant or should a contract fail to be carried to full term for any reason.

Send the foregoing to the attention of Mr. Jim Browne. To be considered, we must receive your SOQ by 5:00 PM Wednesday, August 10, 2011. Please call Mr. Browne at (510) 670-5796 if you have any questions.

Very truly yours,



Daniel Wolfesenbet, Ph.D., P.E.
Director of Public Works